

Neighbourhood Centres Queensland Annual General Meeting Minutes 2022-2022

Date: 7 December 2022

Location: On-line Zoom Meeting

Time: 11:05am

Present:

Chairperson:	Tomas Passeggi	Baringa Community Centre
Treasurer	Louise Judge	Chinchilla Family Support Centre
Secretary:	Tanya Stevenson	Hervey Bay Neighbourhood Centre

Members:

Alana Wahl	Laidley Community Centre
Caroline Cuckson	Deception Bay Neighbourhood Centre
Mel Hilditch	Community Plus+
Nicolette Ffrost	The Neighbourhood Hub
Corrie McColl	Bundaberg Neighbourhood Centre
David Cameron	Picabeen Community Centre
Ana Greenfield	Nambour Community Centre
Michael Henning	Maroochydore Community Centre
Tracey Dickinson	Community Support Centre Innisfail
Tony Christinson	Donald Simpson Community Centre
Dung Pham	Vietnamese Community Association
Fiona Hawthorne	Rainbow Beach Community centre
Miranda Woods	New Farm Neighbourhood Centre
Natalie Saroglia	Burdekin Neighbourhood Centre
Tracey Boulton	Cookstone District Community Centre
Sandra Notch	North Townsville Community Hub (NOTCH)
Tia Lancaster	Rosewood Community Centre
Chris Staines	Encircle Ltd
Sally Fischer	East Creek Neighbourhood Centre
Silvia Castillo	Caloundra Community Centre
Courtney Hart	Garbutt Community Centre/Community Gro
Julie Theakston	Mareeba Community Centre
Tania Kelsey	Elorac Place Community Centre
Brittany	Community Su
Melinda Reed	Neighbourhood Houses Tasmania
Michael Zgryza	Multilink Community
Miranda Mallett	Acacia Ridge Community Centre/Communify

Ex Officio:

Fiona Hunt	NCQ Appointed Board Member
Em James	Chief Executive Officer
Mersiha Causevic	NCQ
Melanie Maher	NCQ
Jane Hawthorne	NCQ
Geoff Roberson	NCQ
Taylor Bast	NCQ

Visitors:

Usha Sherwell (DCHDE), Michael Gordon (NHT), Melinda Reed (NHT)

Apologies:

Agenda	Discussion	Action Who/By when
Meeting Opened	<p>Noted: No recording of the meeting..</p> <p>Tomas welcomed all and acknowledged the Traditional Owners and Indigenous Leaders current and emerging.</p> <p>Tomas acknowledged guest speaker Michael Gordon, CEO of Neighbourhood Houses Tasmania.</p> <p>Em acknowledged Department representative (Usha Sherwell) and ANCHA representatives.</p> <p>House Keeping noted.</p>	
Committee conflicts of interest	None Declared	
Correspondence	None pertaining to the AGM	
Previous AGM Minutes	<p>Tabled with attachments via Zoom Chat.</p> <p>Motion: That the AGM Minutes of 8 December 2021 be accepted as a true and correct record:</p> <p>Moved: Louise Judge</p> <p>Seconded: Alana Wahl</p> <p>Carried.</p>	
Business arising from previous AGM	None Arising	
Guest Speaker	<p>Tomas invited Michael Gordon from Neighbourhood Houses Tasmania.</p> <p>Michael gave an overview: 35 member houses across 4 regions with 10 board members. They have a staff of 5 with some additional staff when projects are operating.</p> <p>Michael showcased the resources that are available to support NH in Tasmania including handbooks for Boards & Community Development. They also have a board game to help understand the difference between operations and board governance.</p> <p>Opened for questions.</p>	<p><i>Action:</i> NCQ to circulate resources from Tasmania.</p>

<p>2021-22 Annual Report</p>	<p>Tomas gave an overview of the year and thanked the staff for their work. Also, thanked the sector for the work that has been achieved. Tomas announced that he will be stepping down as Chair this year but will continue on the board for one more year.</p> <p>Lastly, thanked the Department for their proactivity in engaging with NCQ and the Management Committee for their additional support and dedication.</p> <p>Annual Report was posted on the chat and available on the website.</p> <p><i>Motion:</i> That the Annual Report has tabled been accepted. <i>Moved:</i> Natalie Saroglia <i>Seconded:</i> Caroline Cuckson Carried.</p>	
<p>Treasurer's Report and Audited Financial Reports</p>	<p>Louise discussed financials for the year. Louise explained the Management Committee had made additional financial investments that have been successful in now receiving additional funding.</p> <p><i>Motion:</i> That the Audited Financial Report be adopted. <i>Moved:</i> Louise Judge <i>Seconded:</i> Sandra Notch Carried.</p>	
<p>Strategic Plan</p>	<p>Em James presented the 2023-25 Strategic Plan.</p> <p>Community Development Conference to be held in October 2023 in Moreton Bay.</p> <p>Thanked the role of the Strategic Repositioning Committee for their work in shaping Neighbourhood Centres.</p> <p>Em James will be the Chair for ANCHA next year and Tomas will continue on the board.</p>	
<p>Election of Officers</p>	<p>Tomas stepped down as Chair and handed over to Returning Officer, Mersiha Causevic.</p> <p>This year NCQ has two (2) vacancies in Metropolitan Zones and three (3) vacancies in Rural/Regional Zones.</p>	

Tanya Stevenson, Hervey Bay Neighbourhood Centre - Rural and Remote has resigned as secretary after two years of service.
Val Edsall, The Neighbourhood Hub Mackay – resigned earlier this year as a committee member.

The following NCQ members were nominated for the Metropolitan Zone:

- Caroline Cuckson, Deception Bay Neighbourhood Centre Inc
- Mel Hilditch, Community Plus +

This is equal to the number of board vacancies to be filled for the Metropolitan Zone, so these nominees are elected unopposed to the Board. No nominations will be taken from the floor because there are enough nominations for the positions available.

Mersiha declared the following nominees

Caroline Cuckson and Mel Hilditch elected to the NCQ Management Committee.

The following NCQ members were nominated for the Rural/Regional Zone:

- Alana Wahl, Laidley Community Centre
- Nicolette Frost, The Neighbourhood Hub
- Sandra Elton, North Townsville Community Hub Inc
- Tracey Dickinson, Better Together Community Support

The existing rural/ regional representative on the committee for the time being shall retire from office but shall be eligible for re-election.

As there are more candidates nominated for the Management Committee than positions available, a secret ballot will be held.

Voting opened for all AGM attendees to registered to vote.

Voting closed and tally completed.

	<p>The Returning Officer declared the following 3 Rural/Regional Zone nominees elected to the NCQ Management.</p> <ol style="list-style-type: none"> 1. Alana Wahl 2. Sandra Elton <p>Tied vote for Nicolette and Tracey. Voting was sent again.</p> <ol style="list-style-type: none"> 3. Tracey Dickinson <p>In accordance with the NCQ Constitution, the following committee members will continue their appointment. Can each of the continuing Board members present please unmute themselves and say hello as their name is called so everyone can see who they are:</p> <ul style="list-style-type: none"> • Tomas Passeggi, Caloundra Community Centre - Metropolitan Zone • Louise Judge, Chinchilla Family Support Centre - Rural/Regional Zone <p>Mersiha handed back over to Tomas.</p> <p>Tomas thanked all the nominees and also Nicolette Ffrost for her casual role on the Board filling for Val Edsall over the past few months.</p> <p>Ballot results were shared on the chat. Ballot results: Alana Wahl 11 votes 30.56% Nicolette Ffrost 7 votes 19.44% Sandra Elton 11 votes 30.56% Tracey Dickinson 7 votes 19.44%</p> <p>Second ballot results: Nicolette Ffrost 4 votes 33.33% Tracey Dickinson 8 votes 66.67%</p>	
<p>General Business</p>	<p>Appointment of Auditors <i>Motion:</i> SPS audit be appointed to provide audit services for the NCQ. <i>Moved:</i> Louise Judge <i>Seconded:</i> Natalie Saroglia Carried.</p> <p>Membership fees</p>	

	<p>No changes to the membership fees for now – The membership fees will be revised within the financial year.</p> <p>Meeting opened for further questions.</p>	
Guest Speaker to Close	<p>Fiona Hunt - CEO of Basic Rights Queensland and appointed member of NCQ. Thanked board and chair and made special thanks to Tomas as Chair and Tanya as Secretary.</p>	
Meeting Closed	<p>Tomas officially closed the meeting. Time: 12:20pm</p>	

Minutes accepted by: Date/...../.....
President

Minutes accepted by: Date/...../.....
Secretary